

NaverticaPoint

System for the efficient management of information, documents and supporting business processes

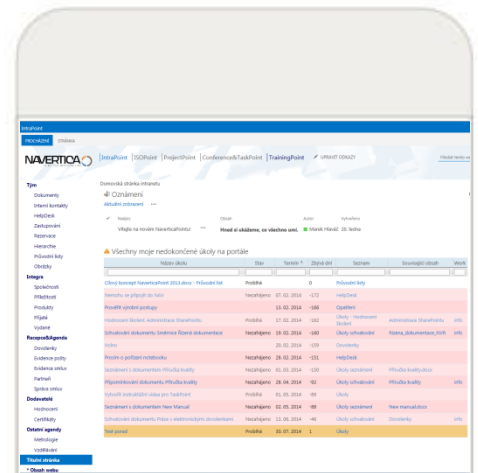
NaverticaPoint is a part of our vertical solutions for the both public and private sectors – from government institutions, healthcare, to commercial companies. It is suitable for manufacturing companies as well as organizations providing services, regardless of branch, size, subject and type of the organization.

Implementation of an efficient software system is challenging, and so is the users' ability to work with such a system. Without the appropriate tools, this challenge is very difficult to overcome.

The central feature of the NaverticaPoint solution is a unified, user-friendly interface enhanced by a number of sophisticated features. The interface is supported by a reliable database platform - Microsoft SQL server. NaverticaPoint increases the effectiveness use of the user working time and improves the subsequent results of your company's objectively measured processes. It is also consistent with the requirements of ISO 9001 and ISO 27001 norms.

SharePoint and MS Office to improve the organization's business

To ensure quality, offer a range of services and their future development, software used must be able to cover important client, managerial and support processes with flexibility. NaverticaPoint, which is a complex solution based on the Microsoft SharePoint Foundation or SharePoint Server platform, is an essential pillar of such a strategy.



Your company needs

Up-to-date information to manage its activities:

- Documents and records
- Reports

Effective means to improve teamwork and availability of information:

- Access rights based on roles
- Management meetings and team activities records
- Dedicated, accessible file storage
- Automation of processes such as approval, comments, etc.
- Request management system
- Accessibility of part or the whole system to business partners

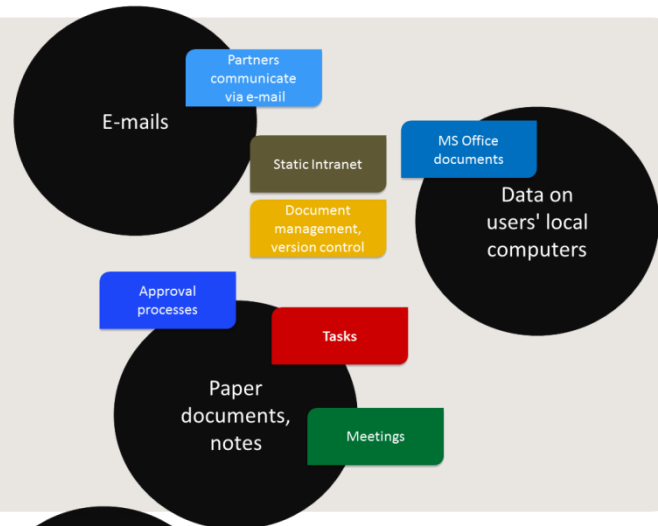
Support for business processes

- Quality management (ISO 9001), and other ISO standards

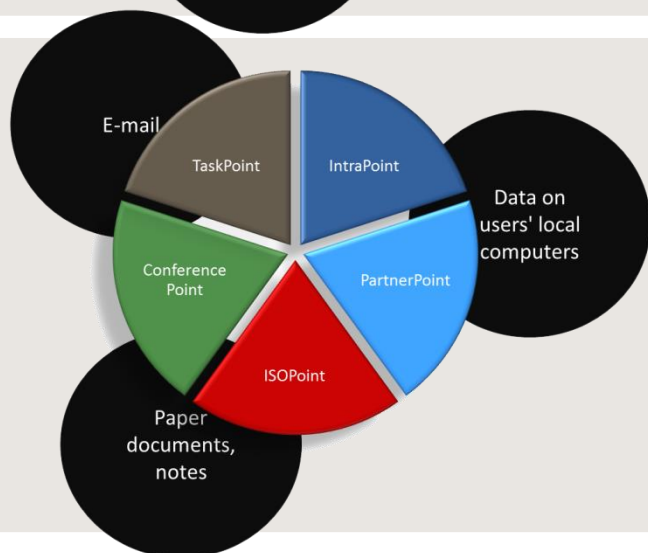
SharePoint: a platform, NaverticaPoint: a solution

Microsoft SharePoint Foundation (SPF), based on the .NET framework, is defined by Microsoft as a Team collaboration platform. It stands out above all because of its versatility, range of functionality and integration capabilities with other systems.

Organizations today often use larger quantities of heterogeneous systems for its operation - such as document management systems and workflow, data storage, intranet solutions, software supporting ISO standards and more. These systems operate over fragmented data:



Thanks to its universality, the SharePoint platform can replace a number of systems that deal with specific issues. The result is a solution, where its individual parts - modules - communicate and facilitate the work of all users. The system connects all people, processes and information within your organization.



NaverticaPoint

We primarily use the SharePoint platform, because it allows us to address several fields and cover more business processes without having to use more separate and often heterogeneous systems. NaverticaPoint elevates the standard SharePoint environment into sophisticated applications for managing documents of all types and advanced team collaboration over shared data. There are a number of products, focusing on specific processes within the organization:

IntraPoint – great system to improve communication within your company

- Information consolidation - saves a great deal of time typically spent managing and searching for information; provide your teams with their own workspaces, calendars, agendas – all in one place
- Document versions consolidation, document workflow management, task management, document versioning, fast and comfortable document approval processes
- Publish company announcements within seconds
- Have a real-time overview of company information base and progress of your teams
- Ask for anything using requisitions without getting up from your desk: with a unified user interface, your communication will be systematic - you always know, who asks for what, who is working on the request and who is causing bottlenecks. Transparent and provable request workflow

ISOPoint – covers whole ISO 9001 norm

- Includes Documents, Audits and Nonconformities and more
- Significant help in supporting the ISO 9001 certification process
- Fast and comfortable document approval, tracking of document changes
- Make ISO documents directly available in a user-friendly format to your employees
- Each document has an up-to-date version and users distinguish which version is the up-to date one
- Serial and parallel workflow suitable for easy approval or appraisal processes
- An ideal replacement for network file shares in many cases
- Have a real-time overview of your quality management system

ConferencePoint – you will be surprised how much time it saves

- Well-arranged record of meetings, meeting agendas and tasks – saves significant amount of time
- The meeting agenda can be suggested on-line by the participants (users)
- User-friendly interface thanks to automatic filtered views, all information and documents in one place
- Meeting templates, e-mail invitations

PartnerPoint – for B2B agenda

- Internet-facing site - your partners connect and work via a web browser. Truly easy-to-use
- Everybody uses up-to-date, relevant documents, contacts, tasks, events or issues. Publishing information and documents takes seconds
- Workplace users get e-mail notifications when the content changes, if they need to or would like to

TaskPoint – Advanced task management system

- A Task means that someone has to do something by a certain date
- The system utilizes hierarchies, task history, confirmation and approval processes; task can be divided into sub-tasks, which are set to behave in a way that should save a great amount of otherwise necessary user operations
- Also includes escalation, task inheritance and user substitutability
- User interface with many necessary overviews, such as My tasks, My subordinates' tasks, tasks for a particular time period etc
- A set of icons allows the users to operate the system using least possible amount of effort and to be able to focus on the task itself, not the manipulation with the system

Solution key features

- **Workflow, approval procedures** – serial, parallel, multi-level
- **Document accompanying sheets** for any record, allowing central management of the approval processes
- **Aggregators** containing common data with relevant parameters
- **E-mail reminders** – fully automatic
- **Work with data from other LOB systems** (ERP, SQL)
- **User deputy**
- **More** special features, mainly for easier administration, faster development and better user experience

Related services

- Implementation and maintenance
- Quality Management System ISO 9001
- Information Security Management System ISO 27001

Microsoft SharePoint – key strong aspects

- SharePoint is a **modular environment** that can be adapted to each customer to match their exact needs. It is able to cover a wide range of business processes without having to run separate systems.
- SharePoint has a **guaranteed long-term development**: the application of modern technologies is crucial for Microsoft in the future, which confirmed by a reputable independent analyst companies such as Gartner, Inc.
- **Price / performance ratio**: rich set of features for a reasonable price
- **Profiles according to roles** - each user sees only items they want to or have to see, their properties, version and status, therefore they do not need to search large volumes of data
- **Web-based user interface** – users need just a web browser

Features – benefits

| Functionality | Benefits |
|--|---|
| Unified database engine | Saving costs and time for recovery after disasters and accidents |
| Unified system and application environment | Less systems => reduce the cost of maintaining and upgrading software, faster user navigation thank to a homogenous environment |
| Information consolidation | Reducing redundancy - quickly find information, greater relevance => users can do more of their work |
| Computerization of business information | Saves users' time up to 5-70% - depending on the products recovered, replaces one or more administrative staff members |
| Security features | Multilevel protection against accidental and deliberate loss of data - reducing the cost of lost data recovery |
| Always current information on-line | Any time, management has a completely updated overview of the status of QMS, ISMS, business information, users work progress |
| System logging, time stamps, and version history | The user always knows which versions of documents are the current ones and who is/was working on the documents |
| Document and information management | Automation of the necessary processes, cost savings |
| System configurability and modularity | You pay only for what you really need |

Solution details

Solution Type: Software offering, training and consulting services, offer of knowledge and knowledge application

Product: Microsoft SharePoint Foundation, Microsoft SharePoint Server as an option

Specification of the size considered in the customer market segments: Scalable from approximately 20 to thousands of users

Supported languages: English, Czech, Slovak, German, others according to customer requirements

Solution price: Contact us

NAVERTICA a.s.

We have been a stable provider of integrated and comprehensive business solutions using Microsoft Dynamics NAV/ AX, Dynamics CRM, company information portals (based on Microsoft SharePoint) and quality management systems (ISO 9001, 14001, 20000, 27001) since 1990. Our goal is not only the delivery of business systems to our customers but above all, to help your organization achieve a better bottom line in terms of your overall financial standing. Vertical solutions from NAVERTICA have been implemented across Europe, South Africa and the USA for select organizations who are leaders in their respective industries.

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